

ALTERNATIVE SHARE CLASSES ARE AVAILABLE FOR ADVISED UK RESIDENT RETAIL CLIENTS

Sarasin Funds ICVC (the "Company") is offering shares in the Funds listed below to investors in accordance with the terms of the current prospectus of the Company (the "Prospectus") and the terms of subscription set out below. Unless otherwise defined, all capitalised terms used in this Application Form shall have the same meaning given to them in the Prospectus.

Please return this form to: **Sarasin Investment Funds, Sunderland, SR43 4AX** (authorised and regulated by the Financial Conduct Authority) Tel: +44 (0) 333 300 0373 (Dealing line), Fax: +44 (0)20 7643 3910.

**Please use BLOCK CAPITALS.**

Before completing this application form, please ensure you have read the Key Investor Information Document (KIID) for the Fund(s) that you wish to invest in.

**Please note that no U.S. person is permitted to invest in the Funds. Please ensure the entire application form including the FATCA/CRS Self Certifications are completed when opening an account, we are unable to open an account until all information is provided.**

## A. REGISTRATION DETAILS

All Applicants must complete this section.

### Individuals

#### First Applicant Details

If the holding is registered in more than one individual (maximum four) each holder must provide full details on the additional "Investor Details" sheet in section J of this Application Form.

Title	Surname	Forename(s) in full
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Designation (if applicable):

**If you are investing for a child under 18**, please provide child's initials and provide a certified copy of the child's birth certificate.

Permanent Residential address:

Postcode:

Country of residence:  Country of Tax residency:

Daytime telephone number:  Date of birth:

Nationality:  Occupation

E-mail address:

Existing Sarasin Account no (if applicable):

Tax identification no. (e.g. NI Number or similar):

#### To be completed by the Financial Adviser

Agent Stamp:

Name:

Address:

Registration number:

Investors are responsible for ensuring Sarasin is informed when the financial advisor detail is changed.

## Institutions

### Registered name for Trusts

Please note that an account cannot be registered in the name of a Trust. The registered account holder(s) must be the individual Trustee(s) and the name of the Trust can be added as a designation.

Registered name: \_\_\_\_\_

Designation (if applicable): \_\_\_\_\_

Registered address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Daytime telephone number: \_\_\_\_\_ Country of incorporation: \_\_\_\_\_

Tax identification no. (if known): \_\_\_\_\_

Existing Sarasin Account no. (if applicable): \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date of incorporation: \_\_\_\_\_

## B. SUBSCRIPTION DETAILS

**Lump sum** – The minimum is £/€/ \$1,000 **per Fund**. All investments into the Funds will be made into the retail share class noted below. Please note that if no selection of income or accumulation shares is made, accumulation shares will be purchased unless you complete section C in which case income shares will be purchased. To pay by Bank Transfer, please follow the instructions in section E.

**Monthly savings (GBP only)** – The minimum investment is £100 per month **per Fund**. Please send a cheque for your first instalment and complete the Direct Debit section in section K for subsequent payments. **Please note only accumulation shares are available for monthly savings.**

If payment has not already been made, this will be due in cash or cleared funds not later than the third business day after the relevant dealing day.

Fund Name	Share Class	Inc	Acc	Number of Shares	Lump Sum Amount (minimum £/€/ \$1,000)	Monthly savings# (minimum £100)
<b>Sarasin Food &amp; Agriculture Opportunities</b> ISIN code: Inc GB00B2Q8L536 Acc GB00B2Q8L643	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Thematic Global Equity</b> ISIN code: Inc GB0009340919 Acc GB0009341214	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Equity Real Return</b> ISIN code: Inc GB00B13GWB69 Acc GB00B13GW945	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Responsible Global Equity</b> ISIN code: Inc GB00B4VTKQ93 Acc GB00B43H4F86	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin UK Thematic Smaller Companies</b> ISIN code: Inc GB00B58T1663 Acc GB00B589KN65	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Multi Asset - Strategic Fund</b> ISIN code: Inc GB0009341768 Acc GB0009341875	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B13GWJ46 Acc GB00B13GWH22	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B87H3551 Acc GB00B6WXD984	A EUR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	€ <input type="text"/>	€ <input type="text"/>
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B3S2PB49 Acc GB00B3SL2R61	A USD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<b>Sarasin Global Dividend</b> ISIN code: Inc GB00BGDF8652 Acc GB00BGDF8769	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Dividend</b> ISIN code: Inc GB00BGDF8L04 Acc GB00BGDF8M1	A EUR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	€ <input type="text"/>	€ <input type="text"/>
<b>Sarasin Digital Opportunities</b> ISIN code: Inc GB00BMZNCR80 Acc GB00BMZNCQ73	L	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Sarasin Tomorrow's World</b> ISIN code: Inc GB00BLBPY538 Acc GB00BLBPY645	L	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>

# if you cancel your Direct Debit, please inform Sarasin Investment Funds Limited

## C. INCOME PAYMENTS

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**If you wish to receive income from your investment, please complete this section.**

Please note that this facility is only available for lump sum investments.

Bank/Building Society: \_\_\_\_\_

Bank/Building Society Account number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Account Name: \_\_\_\_\_ Branch Sort Code \_\_\_\_\_

Swift Code: \_\_\_\_\_ Building Society Roll No: \_\_\_\_\_

**If you are subscribing to income shares, please note that if no payment details are provided, income will be reinvested to buy additional shares.**

## D. REDEMPTION PAYMENTS

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Please provide details of the bank account to which future redemptions should be paid. We wish to ensure that payments to you are made promptly and accurately. Failure to complete this section may lead to delays whilst nominated bank account details are verified. **Payments cannot be made to a third party.**

**If the bank account to which you wish to receive redemption payments is the same as that to which you have requested to receive income payments, above, please tick here** ☐

Bank/Building Society: \_\_\_\_\_

Bank/Building Society Account number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Account Name: \_\_\_\_\_ Branch Sort Code \_\_\_\_\_

Swift Code: \_\_\_\_\_ Building Society Roll No: \_\_\_\_\_

**Redemption payments cannot be made to banks outside of the Applicant's home jurisdiction. If you wish to change your bank account details at a later stage, you will be asked for proof of account holding.**

## E. BANK TRANSFER

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Royal Bank of Scotland, London Corporate, PO Box 450, 5-10 Great Tower Street, London EC3P 3HX.

### For GBP

**Sort Code:** 16-04-00, **Account No:** 20018870

**Account Name:** Sarasin Investment Funds Ltd Sterling

Client Money Account

Please quote the order reference or plan number and client name

### For EUR

**Sort Code:** 16-04-00, **Account No:** SIFSECMA-EURA (10008408)

**IBAN:** GB66RBOS16106510008408

**SWIFT BIC:** RBOSGB2L

**Account Name:** Sarasin Investment Funds Ltd Euro Client

Money Account

Please quote the order reference or plan number and client name

### For USD

**Sort Code:** 16-04-00, **Account No:** SASCSMA - USDC

**IBAN:** GB30RBOS16630000406396

**SWIFT BIC:** RBOSGB2L

**Account Name:** Sarasin Investment Funds Ltd US Dollar

Client Money Account

**Routing Bank:** Standard Chartered, New York, Routing

Please quote the order reference or plan number and client name

## F. ANTI-MONEY LAUNDERING

As a result of legislation in force in the United Kingdom to prevent money laundering, firms conducting investment business are responsible for compliance with money laundering regulations. In certain circumstances investors may be asked to provide proof of identity when buying, converting or selling Shares. Please see the anti-money laundering document checklist in section L of this Application Form.

Normally this will not result in any delay in carrying out instructions, but should Sarasin Investment Funds Limited request additional information, this may mean that instructions will not be carried out until the information is received. In these circumstances Sarasin Investment Funds Limited may refuse to issue, convert or redeem Shares, release the proceeds of redemptions or carry out such instructions. Income distributions may be reinvested until such time that the requested information is received.

## G. TERMS OF SUBSCRIPTION

In connection with its subscription for Shares, the Applicant (or its agent on the Applicant's behalf) represents and warrants to and for the benefit of the Company, the relevant Funds, Administrator, Custodian, ACD and Investment Manager as set out below. If the Applicant is a nominee, the representations below apply as appropriate to both the nominee and each beneficial owner of the Shares provided that any representations made by a nominee with respect to a beneficial owner is limited to the knowledge of such nominee based on representations after due enquiry received from the beneficial owner.

- (1) If an individual/individuals, I am/we are over 18 years of age.
- (2) I am/we are the beneficial owner(s) of the account OR I am/we are acting legally on behalf of the beneficial owner.
- (3) I/we confirm that the information provided in this Application Form is true, accurate and correct in every respect.
- (4) I/we, having received and considered a copy of the current Prospectus, the KIID and the most recent annual and/or semi-annual report of the Company (if any) confirm that this application is based solely on the information contained in such documentation and is made pursuant to the terms in the Prospectus and this Application Form.
- (5) I/we accept that the legal relationship between the Applicant and the Company shall be governed solely by English law, with the jurisdiction being in the location of the Company's registered offices or, for claims under property law, the Applicant's domicile as well. I/we hereby authorise the Company to send me/us details of my/our Share holdings in the Funds in any format via my/our intermediary or the Investment Manager.
- (6) I/we understand that all the data I/we have submitted will be kept on file with the ACD and will also be stored with the Investment Manager in the United Kingdom. I am/we are also aware that this data will be used for customer support purposes, and I/we explicitly consent to said uses.
- (7) I/we understand that the ACD and other members of its group of companies may use the information held about me/us to tell me/us about other services and products that Sarasin believe may be of interest to me (if you do not wish us to do this please tick the relevant box below).
- (8) To comply with the European Unions Savings Tax Directive by virtue of the adoption of the terms by the United Kingdom, I/we understand that if I am/we are an individual beneficial owner resident in an EU Member State all details of interest payments and other similar income may be passed by the ACD to the tax authority of my/our place of residence.
- (9) I/we acknowledge that the Company has made available to me/us, during the course of this transaction and prior to the purchase of any Shares, the opportunity to ask questions of and receive answers from the Administrator concerning the terms and conditions of the offering described in the Prospectus, and to obtain any additional information necessary to verify the information contained in the Prospectus or otherwise relative to the financial data and business of the Company and the Funds, to the extent that such parties possess such information or can acquire it without unreasonable effort or expense, and all such questions, if asked, have been answered satisfactorily and all such documents, if examined, have been found to be fully satisfactory.
- (10) I/we acknowledge that I am/we are not investing in reliance on any representation or warranty, express or implied as to the performance of or the investment objective to be achieved by the Company and the Funds.
- (11) I/we confirm that I/we shall be deemed to make, on a continuing basis, each of the representations and warranties contained herein and I/we agree to notify the ACD or the Administrator immediately if I/we become aware that any of the representations are no longer accurate and complete in all respects and agree to immediately take such action as the ACD may direct, including where appropriate, redemption of my/our entire holding.
- (12) I/we confirm that the Shares are not being acquired and will not be held in violation of any applicable laws.
- (13) I/we confirm that I am/we are purchasing Shares for investment for my/our own account (where the Applicant is an agent or a nominee, for the account of the beneficial owner) and not with any present view towards resale or other distribution of any Shares.
- (14) I/we acknowledge that the ACD reserves the right in its absolute discretion, and without providing any reason, to accept or reject in whole or in part the application for Shares by any person.
- (15) I/we have such knowledge and experience in business and financial matters or have obtained advice from a professional adviser such that we are capable of evaluating the merits, and the risks of investing in the Funds and are aware of the risks inherent in investing in the assets in which the Funds will invest and the method by which these assets will be held and/or traded and can bear the loss of our entire investment in the Funds.
- (16) I/we are able to bear the economic risk of an investment in the Shares, including, without limitation, the risk of loss of all or a part of my/our investment. I/we do not have an overall commitment to investments which are not readily marketable that is disproportionate to my/our net worth, and my/our investment in the Shares will not cause such overall commitment to be excessive.
- (17) I/we understand that the representations, warranties, agreements, undertakings and acknowledgments in this Application Form are with the intent that they may be relied upon by the ACD and/or Administrator in determining my/our suitability as a purchaser of Shares and shall survive my/our purchase of Shares.
- (18) I/we agree to indemnify the ACD and the Administrator and agree to keep the ACD and the Administrator indemnified against any loss, liability, cost or expense (including without limitation legal fees, taxes and penalties) of any nature whatsoever arising to any of them as a result of any breach of any of the representations, warranties, declarations, condition, covenant or agreement contained herein or in any other document delivered by us to the ACD, Investment Manager or the Administrator.
- (19) I/we understand that the tax disclosure set forth in the Prospectus is of a general nature and may not cover the jurisdiction in which I/we are subject to taxation and that the tax consequences of my/our purchase of Shares depends on our individual circumstances.
- (20) I/we acknowledge the right of the ACD at any time to require the mandatory redemption of Shares in the circumstances provided for in the Prospectus.
- (21) I/we declare that the entity or person hereby subscribing for Shares is not a U.S. Person as defined in the the U.S. Securities Act of 1933 and that I am/we are not applying as the proxy holder nor acting on behalf of or for the benefit of or with funds obtained from a U.S. Person; that we have not been solicited to purchase Shares while physically present within the USA; that at the time we subscribed for Shares we were outside of the USA; that we agree that the Shares or any interest therein will not be offered, sold, transferred or delivered, directly or indirectly in the USA to a U.S. Person at any time. I/we will notify the Administrator immediately if I/we or any other beneficial owner on whose behalf I am/we are acting, should become a U.S. Person.

- (22) If an institution, we are duly organised, validly existing and in good standing under the laws of the jurisdiction in which we are organised and we have the power and authority to enter into and perform our obligations under this Application Form and each other document required to be executed and delivered by us in connection with this subscription for Shares, and perform our obligations thereunder and consummate the transactions contemplated thereby and the person signing this Application Form on behalf of us has been duly authorised to execute and deliver this Application Form and each other document required to be executed and delivered by us in connection with this subscription for Shares. Such execution, delivery and compliance by us does not conflict with, or constitute a default under, any instruments governing us, any law, regulation or order, or any agreement to which we are a party or by which we are bound. This Application Form has been duly executed by us and constitutes a valid and legally binding agreement by us.
- (23) I/we acknowledge that the information in the Prospectus and the information regarding the composition of the portfolio and any information relating to trading activity within the portfolio provided to me/us by the Investment Manager in relation to the Company and the Funds is confidential (the "Confidential Information"). I/we hereby agree to keep the information secret and confidential and not to use the Confidential Information other than in connection with my/our investment in the Fund(s). I/we also agree to take reasonable measures for the prevention of disclosure of or unauthorised access to the Confidential Information.
- (24) I/we acknowledge that if, at any time, I/we cease to be or, to hold on behalf of, an Applicant, we may be liable to the ACD for any actions, proceedings, claims, costs, demands, charges, losses, damages or expenses ("Loss") and tax arising as a result of a misrepresentation made to the ACD or its delegate or may be called upon to indemnify the ACD for Loss arising as a result of such misrepresentation.
- (25) I/we acknowledge that any person who holds Shares in contravention of restrictions imposed by the ACD or, by virtue of his holding, is in breach of the laws and regulations of any applicable jurisdiction or whose holding could, in the opinion of the ACD, cause the Company or the Funds to incur any liability to taxation or to suffer any pecuniary disadvantage which the Company or the Funds or the Applicants or any or all of them might not otherwise have incurred or sustained or otherwise in circumstances which the ACD believes might be prejudicial to the interests of the Applicants, shall indemnify the Company, the Funds, the ACD, the Investment Manager, the Custodian, the Administrator and Applicants for any Loss suffered by them as a result of such person or persons acquiring or holding Shares in the Funds.
- (26) I/we hereby indemnify and keep the ACD on behalf of the Company and the Funds indemnified against any Loss arising to the Company and the Funds by reason of the Company and the Funds becoming liable to account for tax on the happening of an event giving rise to a charge to taxation arising as a result of the holding or beneficial ownership of Shares by me/us including any interest or penalties.
- (27) The Administrator and the ACD are each hereby authorised and instructed to accept and execute any instructions in respect of the Shares to which this application relates given by me/us in written form or by facsimile. If instructions are given by me/us by facsimile, I/we undertake to forward the original documentation immediately by courier to the Administrator. Neither the Administrator nor the ACD shall be responsible for any mis-delivery or non-receipt of any facsimile or original document. I/we hereby agree to indemnify the Administrator and the ACD (on its own behalf and as agent of the ACD) and agree to keep each of them indemnified against any loss of any nature whatsoever arising as a result of any of them acting upon facsimile instructions. The Administrator and the ACD may rely conclusively upon and shall incur no liability in respect of any action taken upon any notice, consent, request, instruction or other instrument believed in good faith to be genuine or to be signed by properly authorised persons.
- (28) I/we consent to the recording of telephone calls that we make to and receive from the Administrator, the ACD, the Custodian or the Investment Manager and their delegates or duly appointed agents and any of their respective related, associated or affiliated companies for record keeping, security and/or training purposes. I/we consent to the ACD or the Investment Manager sending information about other investment services to me/us by letter, telephone, e-mail or other reasonable means of communication. I/we understand that we have a right not to receive such information.
- (29) I/we acknowledge that due to UK anti-money laundering requirements, the Administrator or the ACD may require further identification and other documentation from the Applicant(s) before the application can be processed. Until such time as the Administrator has received and is satisfied with all the information and documentation requested to verify the Applicant's identity no request made by the Applicant to either redeem or exchange the Shares will be processed. The Administrator and the ACD shall be held harmless and indemnified against any loss arising as a result of a failure to process the application, or a delay in processing any redemption requests, if such information has been required by the Administrator and the ACD and has not been provided by the Applicant or has been provided in incomplete form.
- (30) I/we acknowledge that the Company and its Funds, the ACD, Investment Manager, Custodian and Administrator (the "Relevant Parties"), any regulator or court of law (as the case may be), may require further information and documentation from the Applicant(s) (including information concerning the direct or indirect owners of such Applicant) which may be required to enable the Relevant Parties to comply with their obligations under applicable legislation and regulations. The Applicant hereby agrees and consents to provide the required information and documentation to the Relevant Parties. The Relevant Parties shall be held harmless and indemnified against any loss arising as a result of a failure to provide any information and documentation if such information and documentation has been requested from the Applicant but has not been provided by the Applicant or has been provided in incomplete form. The ACD may also exercise its right to completely redeem an Applicant (at any time or upon any or no notice) if the Applicant fails to provide the Relevant Parties with the information and documentation that the Relevant Parties require to satisfy their obligations under applicable legislation and regulations.
- (31) This Application Form shall be governed by and construed in accordance with the laws of England and Wales. The Applicant hereby irrevocably consents to the courts of England and Wales for the purposes of any proceedings relating to this Application Form.
- (32) This Application Form and the Prospectus contain the entire agreement between the parties with respect to the Applicant's investment in Shares. Provisions of this Application Form may not be modified or waived, except in writing.
- (33) I/we acknowledge that I/we may not assign any of the Applicant's rights or interests in and under this Application Form without the prior written consent of the ACD, and any attempt at assignment without such consent shall be void and without effect.
- (34) Any provision of this Application Form which is invalid or unenforceable in any jurisdiction, shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering the remaining provisions invalid or unenforceable or affecting the validity or enforceability of this Application Form in any other jurisdiction.
- (35) For the avoidance of doubt, references herein to the ACD or the Company or the Funds undertaking any action or discharging any duty shall as appropriate, be construed as and deemed to be the ACD undertaking or discharging the same on behalf of and for the account of the Company or the Funds.

**Please read these instructions before completing the form.**

Regulations based on the OECD Common Reporting Standard ("CRS") require us to collect and report certain information about an account holder's tax residency. If your tax residence (or the account holder, if you are completing the form on their behalf) is located in a country that is signed up to the CRS, we may be legally obliged to pass on the information in this form and other financial information with respect to your financial accounts to our local tax authority.

You can find definitions of who is classified as an account holder, and other terms, in the Appendix.

This form will remain valid unless there is a change in circumstances relating to the account holder's tax status or other mandatory fields included on this form.

This form is intended to request information only where such request is not prohibited by local law.

**Please fill in this form if you are an individual account holder, sole trader or sole proprietor.**

For joint or multiple account holders, use a separate form for each individual person.

Where you need to self-certify on behalf of an entity account holder, do not use this form. Instead, you will need an "Entity tax residency self-certification." Similarly, if you are a controlling person of an entity, please fill in a "Controlling person tax residency self-certification form" instead of this form.

If you are a US Person under US Internal Revenue Service ("IRS") regulations, you may also need to fill in an IRS W-9 form.

**If you are filling in this form on behalf of someone else.**

Please tell us in what capacity you are signing in Part 3.

For example you may be the custodian or nominee of an account on behalf of the account holder, or you may be completing the form under a power of attorney.

A legal guardian should complete the form on behalf of an account holder who is a minor.

**As a financial institution, we are not allowed to give tax advice.**

If you have any questions about this form, these instructions, or defining your tax residency status, please speak to your tax adviser or local tax authority.

You can also find out more, including a list of jurisdictions that have signed agreements to automatically exchange information along with details about the information being requested on the OECD automatic exchange of information.

# INDIVIDUAL TAX RESIDENCY SELF-CERTIFICATION FORM

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(please complete parts 1-3 in BLOCK CAPITALS)

## Part 1 – Identification of Individual Account Holder

### A. Name of Account Holder:

Family Name or Surname(s)\*: \_\_\_\_\_

Title: \_\_\_\_\_ First or Given Name\*: \_\_\_\_\_

Middle Name(s): \_\_\_\_\_

### B. Current Residence Address:

Line 1 (e.g. House/Apt/Suite Name, Number, Street): \_\_\_\_\_

Line 2 (e.g. Town/City/Province/County/State)\*: \_\_\_\_\_

Country\*: \_\_\_\_\_ Postal Code/ZIP Code: \_\_\_\_\_

### C. Mailing Address: (please only complete if different to the address shown in Section B)

Line 1 (e.g. House/Apt/Suite Name, Number, Street): \_\_\_\_\_

Line 2 (e.g. Town/City/Province/County/State): \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code/ZIP Code: \_\_\_\_\_

D. Date of Birth\* (dd/mm/yyyy): \_\_\_\_\_

### E. Place of Birth

Town or City of Birth\*: \_\_\_\_\_

Country of Birth\*: \_\_\_\_\_



## Part 2 – Country of Residence for Tax Purposes and related Taxpayer Identification Number or equivalent number\* (“TIN”) (See Appendix)

Please complete the following table indicating (i) where the Account Holder is tax resident (i.e. where they are liable to pay tax) and (ii) the Account Holder’s TIN for each country indicated.

If the Account Holder is tax resident in more than three countries please use a separate sheet.

If a TIN is unavailable please provide the appropriate reason **A, B** or **C** where indicated below:

**Reason A** - The country where the Account Holder is liable to pay tax does not issue TINs to its residents.

**Reason B** - The Account Holder is otherwise unable to obtain a TIN or equivalent number (Please explain why you are unable to obtain a TIN in the below table if you have selected this reason).

**Reason C** - No TIN is required. (Note. Only select this reason if the authorities of the country of tax residence entered below do not require the TIN to be disclosed).

	Country of tax residence	TIN	If no TIN available enter Reason A, B or C
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please explain in the following boxes why you are unable to obtain a TIN if you selected **Reason B** above.

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

## Part 3 – Declarations and Signature\*

I acknowledge that the information contained in this form and information regarding the Account Holder may be reported to the tax authorities of the country in which this account(s) is/are maintained and exchanged with tax authorities of another country or countries in which the Account Holder may be tax resident where those countries (or tax authorities in those countries) have entered into Agreements to exchange financial account information.

I certify that I am the Account Holder (or am authorised to sign for the Account Holder) of all the account(s) to which this form relates.

**I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete.**

I undertake to advise within 90 days of any change in circumstances which affects the tax residency status of the individual identified in Part 1 of this form or causes the information contained herein to become incorrect, and to provide a suitably updated self-certification and Declaration within 90 days of such change in circumstances.

Signature*: <input type="text"/>	Print name*: <input type="text"/>
	Date*: <input type="text"/>

**Note:** If you are not the Account Holder please indicate the capacity in which you are signing the form. If signing under a power of attorney please also attach a certified copy of the power of attorney.

Capacity\*:

## APPENDIX – DEFINITIONS

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**Note:** These are selected definitions provided to assist you with the completion of this form. Further details can be found within the OECD “Common Reporting Standard for Automatic Exchange of Financial Account Information” (the “CRS”) and the associated “Commentary” to the CRS.

If you have any questions about these definitions or require further detail then please contact your tax adviser or local tax authority.

**“Account Holder”** The term “Account Holder” means the person listed or identified as the holder of a Financial Account. A person holding a Financial Account for the benefit of another person as an agent, a custodian, a nominee, a signatory, an investment advisor, an intermediary, or as a legal guardian, is not treated as the Account Holder. In these circumstances that other person is the Account Holder. For example in the case of a parent/child relationship where the parent is acting as a legal guardian, the child is regarded as the Account Holder. With respect to a jointly held account, each joint holder is treated as an Account Holder.

**“Reportable Person”** The CRS defines the Account Holder as a “Reportable Person”. A Reportable Person is further defined as an individual who is tax resident in a Reportable Jurisdiction under the laws of that jurisdiction.

**“Financial Account”** A Financial Account is an account maintained by a Financial Institution and includes: Depository Accounts; Custodial Accounts; Equity and debt interest in certain Investment Entities; Cash Value Insurance Contracts; and Annuity Contracts.

**“Reportable Jurisdiction”** A Reportable Jurisdiction is a Participating Jurisdiction with which an obligation to provide financial account information is in place.

**“Participating Jurisdiction”** A Participating Jurisdiction means a jurisdiction with which an intergovernmental agreement is in place pursuant to which it will provide the information required on the automatic exchange of financial account information set out in the Common Reporting Standard.

**“Controlling Person”** This is a natural person who exercise control over an entity. Where that entity is treated as a Passive Non-Financial Entity (“NFE”) then such persons are regarded as the Account Holder(s). This definition corresponds to the term “beneficial owner” as described in Recommendation 10 of the Financial Action Task Force Recommendations (as adopted in February 2012). **If the account is maintained in relation to the Account Holder in their role as a Controlling Person then the “Controlling Person tax residency self-certification” form should be completed instead of this form.**

**“Entity”** The term “Entity” means a legal person or a legal arrangement, such as a corporation, organisation, partnership, trust or foundation.

**“TIN” (including “functional equivalent”)** The term “TIN” means Taxpayer Identification Number or a functional equivalent in the absence of a TIN. A TIN is a unique combination of letters or numbers assigned by a jurisdiction to an individual or an Entity and used to identify the individual or Entity for the purposes of administering the tax laws of such jurisdiction.

Some jurisdictions do not issue a TIN. However, these jurisdictions often utilise some other high integrity number with an equivalent level of identification (a “functional equivalent”). Examples of that type of number include, for individuals, a social security/insurance number, citizen/personal identification/service code/number, and resident registration number.

**Please read these instructions before completing the form.**

Regulations based on the OECD Common Reporting Standard ("CRS") require us to collect and report certain information about an account holder's tax residency. If your tax residence (or the account holder, if you are completing the form on their behalf) is located in a country that is signed up to the CRS, we may be legally obliged to pass on the information in this form and other financial information with respect to your financial accounts to our local tax authority.

You can find definitions of who is classified as an account holder, and other terms, in the Appendix.

This form will remain valid unless there is a change in circumstances relating to the account holder's tax status or other mandatory fields included on this form.

This form is intended to request information only where such request is not prohibited by local law.

**Please fill in this form if you are an individual account holder, sole trader or sole proprietor.**

For joint or multiple account holders, use a separate form for each individual person.

Where you need to self-certify on behalf of an entity account holder, do not use this form. Instead, you will need an "Entity tax residency self-certification." Similarly, if you are a controlling person of an entity, please fill in a "Controlling person tax residency self-certification form" instead of this form.

If you are a US Person under US Internal Revenue Service ("IRS") regulations, you may also need to fill in an IRS W-9 form.

**If you are filling in this form on behalf of someone else.**

Please tell us in what capacity you are signing in Part 3.

For example you may be the custodian or nominee of an account on behalf of the account holder, or you may be completing the form under a power of attorney.

A legal guardian should complete the form on behalf of an account holder who is a minor.

**As a financial institution, we are not allowed to give tax advice.**

If you have any questions about this form, these instructions, or defining your tax residency status, please speak to your tax adviser or local tax authority.

You can also find out more, including a list of jurisdictions that have signed agreements to automatically exchange information along with details about the information being requested on the OECD automatic exchange of information.

# INDIVIDUAL TAX RESIDENCY SELF-CERTIFICATION FORM

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(please complete parts 1-3 in BLOCK CAPITALS)

## Part 1 – Identification of Individual Account Holder

### A. Name of Account Holder:

Family Name or Surname(s)\*: \_\_\_\_\_

Title: \_\_\_\_\_ First or Given Name\*: \_\_\_\_\_

Middle Name(s): \_\_\_\_\_

### B. Current Residence Address:

Line 1 (e.g. House/Apt/Suite Name, Number, Street): \_\_\_\_\_

Line 2 (e.g. Town/City/Province/County/State)\*: \_\_\_\_\_

Country\*: \_\_\_\_\_ Postal Code/ZIP Code: \_\_\_\_\_

### C. Mailing Address: (please only complete if different to the address shown in Section B)

Line 1 (e.g. House/Apt/Suite Name, Number, Street): \_\_\_\_\_

Line 2 (e.g. Town/City/Province/County/State): \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code/ZIP Code: \_\_\_\_\_

D. Date of Birth\* (dd/mm/yyyy): \_\_\_\_\_

### E. Place of Birth

Town or City of Birth\*: \_\_\_\_\_

Country of Birth\*: \_\_\_\_\_

## Part 2 – Country of Residence for Tax Purposes and related Taxpayer Identification Number or equivalent number\* (“TIN”) (See Appendix)

Please complete the following table indicating (i) where the Account Holder is tax resident (i.e. where they are liable to pay tax) and (ii) the Account Holder’s TIN for each country indicated.

If the Account Holder is tax resident in more than three countries please use a separate sheet.

If a TIN is unavailable please provide the appropriate reason **A, B** or **C** where indicated below:

**Reason A** - The country where the Account Holder is liable to pay tax does not issue TINs to its residents.

**Reason B** - The Account Holder is otherwise unable to obtain a TIN or equivalent number (Please explain why you are unable to obtain a TIN in the below table if you have selected this reason).

**Reason C** - No TIN is required. (Note. Only select this reason if the authorities of the country of tax residence entered below do not require the TIN to be disclosed).

	Country of tax residence	TIN	If no TIN available enter Reason A, B or C
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please explain in the following boxes why you are unable to obtain a TIN if you selected **Reason B** above.

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

## Part 3 – Declarations and Signature\*

I acknowledge that the information contained in this form and information regarding the Account Holder may be reported to the tax authorities of the country in which this account(s) is/are maintained and exchanged with tax authorities of another country or countries in which the Account Holder may be tax resident where those countries (or tax authorities in those countries) have entered into Agreements to exchange financial account information.

I certify that I am the Account Holder (or am authorised to sign for the Account Holder) of all the account(s) to which this form relates.

**I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete.**

I undertake to advise within 90 days of any change in circumstances which affects the tax residency status of the individual identified in Part 1 of this form or causes the information contained herein to become incorrect, and to provide a suitably updated self-certification and Declaration within 90 days of such change in circumstances.

Signature*: <input type="text"/>	Print name*: <input type="text"/>
	Date*: <input type="text"/>

**Note:** If you are not the Account Holder please indicate the capacity in which you are signing the form. If signing under a power of attorney please also attach a certified copy of the power of attorney.

Capacity\*:

## APPENDIX – DEFINITIONS

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**Note:** These are selected definitions provided to assist you with the completion of this form. Further details can be found within the OECD “Common Reporting Standard for Automatic Exchange of Financial Account Information” (the “CRS”) and the associated “Commentary” to the CRS. If you have any questions about these definitions or require further detail then please contact your tax adviser or local tax authority.

**“Account Holder”** The term “Account Holder” means the person listed or identified as the holder of a Financial Account. A person holding a Financial Account for the benefit of another person as an agent, a custodian, a nominee, a signatory, an investment advisor, an intermediary, or as a legal guardian, is not treated as the Account Holder. In these circumstances that other person is the Account Holder. For example in the case of a parent/child relationship where the parent is acting as a legal guardian, the child is regarded as the Account Holder. With respect to a jointly held account, each joint holder is treated as an Account Holder.

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**“Financial Account”** A Financial Account is an account maintained by a Financial Institution and includes: Depository Accounts; Custodial Accounts; Equity and debt interest in certain Investment Entities; Cash Value Insurance Contracts; and Annuity Contracts.

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**“Entity”** The term “Entity” means a legal person or a legal arrangement, such as a corporation, organisation, partnership, trust or foundation.

**“TIN” (including “functional equivalent”)** The term “TIN” means Taxpayer Identification Number or a functional equivalent in the absence of a TIN. A TIN is a unique combination of letters or numbers assigned by a jurisdiction to an individual or an Entity and used to identify the individual or Entity for the purposes of administering the tax laws of such jurisdiction.

Some jurisdictions do not issue a TIN. However, these jurisdictions often utilise some other high integrity number with an equivalent level of identification (a “functional equivalent”). Examples of that type of number include, for individuals, a social security/insurance number, citizen/ personal identification/service code/number, and resident registration number.

# DATA PROTECTION NOTICE

## Sarasin Investment Funds Limited

This notice sets out how [the Fund] will process personal information (as a Data Controller)

Where your details are provided to the Fund as a consequence of your investment in Sarasin Investment Funds, then the Fund, acting as a data controller may itself (or through a third party such as Northern Trust Global Services Limited (the "Administrator") acting in its capacity as the Fund's administrator) process your personal information or that of your directors, officers, employees and/or beneficial owners. When processing your personal information, there may also be times where the Administrator, or other service providers, will act as a data controller. For further information regarding these activities, please consult the data privacy notice of the Administrator (which is available at this website: <https://www.northerntrust.com/emea-privacy-notice>).

Please ensure that you provide a copy of this Data Protection Notice to any third parties whose personal data you provide to the Fund. This Data Protection Notice may be updated at any time and the Fund will notify you in writing of any changes.

### Purposes of Processing and Legal basis for processing

Your personal data may be processed by the Fund or the Administrator (or any of their affiliates, agents, employees, delegates or sub.contractors) for the following purposes:

- to facilitate the opening of your account with the Fund, the management and administration of your holdings in the Fund and any related account on an on-going basis (the "Services") which are necessary for the performance of your contract with the Fund, including without limitation the processing of redemption, conversion, transfer and additional subscription requests and the payment of distributions and redemptions; This use of your data is necessary for performance of your contract with us.
- in order to carry out anti-money laundering checks and related actions which the Fund considers appropriate to meet any legal obligations imposed on the Fund relating to, the prevention of fraud, money laundering, terrorist financing, bribery, corruption, tax evasion and to prevent the provision of financial and other services to persons who may be subject to economic or trade sanctions, on an on-going basis, in accordance with the Fund and the Administrator's anti-money laundering procedures;
- to retain AML and other records of individuals to assist with the subsequent screening of them by the Administrator including in relation to other funds or clients of the Administrator;
- to disclose information to other third parties such as service providers of the Fund, auditors, regulatory authorities and technology providers in order to comply with any legal obligation imposed on the Fund;
- to report tax related information to tax authorities in order to comply with a legal obligation; This use of your data is necessary in order for us to comply with any legal or regulatory obligations.

- to monitor and record calls and electronic communications for (i) processing and verification of instructions, (ii) investigation and fraud prevention purposes, (iii) for crime detection, prevention, investigation and prosecution, (iv) to enforce or defend the Fund and its affiliates, itself or through third parties to whom it delegates such responsibilities or rights, (v) to pursue the Fund's legitimate interests in relation to such matters or to (vi) to resolve complaints;
- to disclose information to other third parties such as service providers of the Fund, auditors, regulatory authorities and technology providers in order to pursue the legitimate interests of the Fund;
- to enforce or defend the Fund's rights, itself or through third parties to whom it delegates such responsibilities. This use of your data is in furtherance of our legitimate business interests.

**Please note:** You have the right to object to processing which is done in furtherance of our legitimate interests.

The legitimate interests referenced above include:

- Assertion of legal entitlements and defence in the event of a legal dispute;
- Prevention of criminal acts;
- Measures for business control and the further development of products;
- Risk management;

We do not consider such interests would prejudice your rights or fundamental freedoms as a data subject. For more information on our legitimate interests and the balancing exercise, please contact us using the details below.

### Recipients of Data and International Transfer of Data

The Fund may disclose your personal information as follows:

- to its service providers, including the Administrator, National Westminster Bank plc, as Depositary, their affiliates, custodians, data management and investor reporting solution providers, printers, publishers, distributors, platform providers and other third party service providers engaged by the Fund in connection with the requirements, oversight, safekeeping, distribution or operation of the Fund, in order to process the data for the above mentioned purposes; and
- to competent authorities (including tax authorities), law enforcement agencies, the Central Bank of Ireland, courts and bodies as required by law or requested or to affiliates for internal investigations and reporting.

The disclosure of personal information to the third parties set out above will, to the extent necessary to perform the Services, involve the transfer of data to the USA and other jurisdictions outside the European Economic Area. Such countries may not have the same data protection laws as your jurisdiction. The Fund has authorised the Administrator as its agent to put in place Standard Contractual Clauses in accordance with Article 46(2) of the General Data Protection Regulation (GDPR). Please contact the Administrator for copies of the Standard Contractual Clauses that have been entered into by the Fund and/or the Administrator and details of other safeguards that have been put in place.

### **Retention period**

The Fund and the Administrator will retain your personal information for as long as required for the performance of the Services or for a longer period, depending on whether additional legal/regulatory obligations mandate that the Fund retains your personal information.

### **Data Subject Rights**

In certain circumstances, you have the right to:

- Request access to your personal information (commonly known as a “data subject access request”). This enables you to receive a copy of the personal information we hold about you and to check that we are lawfully processing it;
- Request correction of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected;
- Request erasure of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below);
- Object to processing of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes;
- Request the restriction of processing of your personal information. This enables you to ask us to suspend the processing of personal information about you, for example if you want us to establish its accuracy or the reason for processing it;
- Request the transfer of your personal information to another party.

We will respond to your request in writing, or orally if requested, as soon as practicable and in any event not more than within one month after of receipt of your request. In exceptional cases, we may extend this period by two months and we will tell you why. We may request proof of identification to verify your request. For more details in relation to your rights, including how to exercise them, please see our full privacy policy or contact us – refer to the “Contacting us” details below.

We may also seek your consent for the processing of your personal information for specific purposes. Where we do so, and where you give consent, you have the right to subsequently withdraw that consent at any time (by contacting us using the details below).

### **Consequences of not Providing Required Data**

Where the Fund or the Administrator requires your personal information to comply with AML or other legal requirements, failure to provide this information means the Fund may not be able to accept you as an investor in the Fund and/or may be unable to process, or release your investment in the Funds. This may result in the Fund terminating its relationship with you. We will tell you when we ask for your information whether it is a statutory or contractual requirement to give us the information and the consequences of not providing this information.

You have the right to lodge a complaint with a supervisory authority in the EU Member State of your habitual residence or place of work or in the place of the alleged infringement if you consider that the processing of personal data relating to you carried out by the Fund or its service providers infringes the GDPR.

### **How to contact us**

The Fund’s current Administrator is Northern Trust Global Services Limited.

If you have any questions about our use or the Administrator’s use of your personal information, please contact us at [dataprotection@sarasin.co.uk](mailto:dataprotection@sarasin.co.uk).



## H. SIGNATURE

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I/we agree to subscribe for the number of Shares in the relevant Fund(s) as may be purchased for the subscription amount set out above upon the terms of this Application Form and the Prospectus.

Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____
Signature: _____	Date: _____

## I. CHECKLIST FOR RETURN OF COMPLETED APPLICATION FORM

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- ☐ Completed Application
- ☐ If not paying by Bank Transfer, a cheque for total amount invested or first monthly savings payment made payable to Sarasin Investment Funds Ltd.
- ☐ Return to: Sarasin Investment Funds, Sunderland, SR43 4AX
- ☐ Bank details provided if requesting income to be paid out.
- ☐ If your funds are not drawn from a UK bank account bearing the investor's name, include 2 forms of identification as per the attached documentation checklist.
- ☐ Completed self-certification form(s) and appendix

**We regret we may be unable to process any application where the Anti-money Laundering documentation and appropriate self-certification form(s) have not been provided.**

## J. ADDITIONAL INVESTOR DETAILS

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Please ensure that where holdings are registered in more than one individual name, full details of each individual investor are provided in the sections below.

### Joint/second investor:

Company (if applicable) \_\_\_\_\_

Permanent residential address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Country of residence: \_\_\_\_\_ Daytime telephone number: \_\_\_\_\_

Existing Sarasin account no. (if applicable): \_\_\_\_\_

Tax identification number (if known) \_\_\_\_\_

Date of birth: \_\_\_\_\_

### Joint/third investor:

Company (if applicable) \_\_\_\_\_

Permanent residential address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Country of residence: \_\_\_\_\_ Daytime telephone number: \_\_\_\_\_

Existing Sarasin account no. (if applicable): \_\_\_\_\_

Tax identification number (if known) \_\_\_\_\_

Date of birth: \_\_\_\_\_

### Joint/fourth investor:

Company (if applicable) \_\_\_\_\_

Permanent residential address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Country of residence: \_\_\_\_\_ Daytime telephone number: \_\_\_\_\_

Existing Sarasin account no. (if applicable): \_\_\_\_\_

Tax identification number (if known) \_\_\_\_\_

Date of birth: \_\_\_\_\_

## K. DIRECT DEBIT

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Instruction to your Bank or Building Society to pay by Direct Debit.

The Direct Debit will be collected on the 5th calendar day (or next business day) of each month.

Please fill in the whole form and send to:

**Sarasin Investment Funds, Sunderland, SR43 4AX**

Full name and postal address of your Bank or Building Society.

The Manager, \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_

Name of account holder(s): \_\_\_\_\_

Bank/Building Society Account Number: \_\_\_\_\_

Branch Sort Code: \_\_\_\_\_ Building Society Roll No.: \_\_\_\_\_

Originator's Identification Number: 

8	0	8	4	7	7
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 Reference Number: \_\_\_\_\_

### Instruction to your Bank or Building Society

Please pay Sarasin Investment Funds Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Sarasin Investment Funds Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature (joint holders): \_\_\_\_\_ Date: \_\_\_\_\_



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## DIRECT DEBIT GUARANTEE



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit Sarasin Investment Funds Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Sarasin Investment Funds Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit by Sarasin Investment Funds Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when Sarasin Investment Funds Limited asks you to. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

**This Guarantee should be detached and retained by the client.**

## L. ANTI-MONEY LAUNDERING CHECKLIST

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Where you are not investing through a UK Authorised Financial Adviser, please read through the relevant section below and ensure that you have sent us the appropriate documentation.

**New applicant's must provide us with the required documentation on this checklist. Any outstanding information may delay acceptance of the business and we cannot be held liable for any direct or indirect losses for delays resulting from any incomplete application.**

**ALL DOCUMENTS** provided must be certified as true copies of the original or enclose the original copies. Copies should be in black and white. No colour copies please.

If you are based within the UK, documents must be certified by one of the following: banker, authorised financial intermediary, justice of the peace, a notary public, a practicing solicitor or Barrister, or a person authorised to sign on behalf of an embassy or consul.

If you are based outside the UK documents must be certified by one of the following: Embassy/Consulate, lawyer or attorney, or by a senior Sarasin employee. If an individual is certifying in a professional capacity, i.e. lawyer, attorney, ensure the individual's full name, signature, professional capacity, employer and date are clearly stated. All certifiers must provide contact details including address, telephone number and email address.

## PRIVATE INDIVIDUALS

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**Evidence of identity (You need to provide one of the following):**

- ☐ Current, signed, passport, **or**
- ☐ National Identity Card with photo or social/revenue card or any identity document with photographic identity that has been issued by a government department, **or**
- ☐ Current UK Photo Driving Licence together with paper counterpart where applicable if not used for evidence of address **and**

**Evidence of residential address verification (you need to provide one of the following):**

- ☐ Original recent utility bill (not over three months old and not a mobile bill), or a National Identity Card with address written on it (you cannot use this as an address verification documentation if you have used it as evidence of identity), **or**
- ☐ Current year Local Authority Tax Bill, **or**
- ☐ Current UK photo driving license together with paper counterpart where applicable – If not used for evidence of identity, **or**
- ☐ Bank, building society or credit union statement (not over three months old), **or**
- ☐ Solicitor's letter confirming recent house purchase or land registry confirmation, **or**
- ☐ Local council rent card or tenancy agreement, **or**
- ☐ Land registry confirmation, **or**
- ☐ Household/motor insurance certificate, **or**
- ☐ Payslip or salary advice dated within three months,
- ☐ Any correspondence from a local authority, revenue commissioner or any government body

**EU passport holders and/or EU residents (You need to provide in addition to the above):**

- ☐ Proof of tax identification number (if available), **or**
- ☐ Tax residence certificate if you are not resident in the EU.

# CORPORATIONS

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You need to provide **all** of the following unless if an entity is regulated by an appropriate supervisory body in a FATF jurisdiction, then obtain:

- ☐ Confirmation of the regulator and the entity's regulated identification number: **and**
- ☐ A copy of the entity's authorised signatory list

## UK Corporations

If an entity is not regulated, obtain:

- ☐ Companies House search (this is the equivalent of a Certificate of Incorporation): **or**
- ☐ A copy of the Certificate of Incorporation, **or**
- ☐ Memorandum/articles of association, **and**
- ☐ Evidence of beneficial ownership i.e. extract of share register, **or**
- ☐ Written confirmation of all shareholders and directors with 25% or greater interest, **and**
- ☐ Evidence of identify of the principal beneficial owner(s) and controller(s); (i.e. those individuals having a significant influence over, and financial control of the company, such as shareholders with interests more than 25% by certified extract of shareholders register; also those mandated to manage funds, accounts or investments without requiring authorisation and who would be in a position to override internal procedures and control mechanisms), **and**
- ☐ Provide a certified list of shareholders and directors; including name, address and date of birth for all directors of the company

## Non-UK Corporations

If an entity is not regulated, obtain:

- ☐ Certificate of Incorporation or certificate of registration/trade or equivalent; **and**
- ☐ Memorandum and Articles of Association or equivalent; **and**
- ☐ Confirmation of the company's registered address (& trading address if different), **and**
- ☐ Identification and verification on all directors listed on Companies House (or equivalent), **and**
- ☐ A copy of the company's authorised signatory list: **and**
- ☐ Evidence of identify of the principal beneficial owner(s) and controller(s); (i.e. those individuals having a significant influence over, and financial control of the company, such as shareholders with interests more than 25% by certified extract of shareholders register or share certificates; also those mandated to manage funds, accounts or investments without requiring authorisation and who would be in a position to override internal procedures and control mechanisms); **and**
- ☐ Provide a certified list of shareholders and directors which includes full names, addresses and dates of birth, **and**
- ☐ Identification and verification documents for at least two of the directors, or where applicable, one director and one authorised signatory

**Notes:** Where the principal owner is another corporate entity, we are required to look behind that company or vehicle. Hence, please ensure you provide the appropriate identification documentation for the ultimate beneficial owners (more than 25% of shareholding) of any domiciliary companies.

## PARTNERSHIPS AND UNINCORPORATED PARTNERSHIPS

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You need to provide all of the following (**note: If you are a Limited Liability Partnership you will be treated as a Corporate customer therefore please ensure that you provide the necessary documentation as per the Corporation checklist**).

- ☐ For Partnerships provide a certified copy of the formal partnership agreement; **and**
- ☐ Provide identification and address verification evidence for the principal owners/controllers/partners. **Please apply the identification verification process as per Private Individual checklist for this purpose.**

## TRUSTS

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### UK and Overseas Trusts

- ☐ Provide documentary evidence of the appointment of the current trustees, and confirmation of the settlor i.e. certified copies of the original trust deed or any supplementary trust deeds which provides:
  - Name of trust
  - Current trustees
  - Name of settlor
  - Names of appointer/protector
  - Names of beneficiaries
- ☐ Identify principal trustees (all trustees named on the registered account) and others who have control over the funds as per private individual checklist and any appointer or protect or who can remove the trustees; **and**
- ☐ Identify the providers of the funds, i.e. the settlor, donor (except where they are deceased), grantor and protector. Where the settlor is deceased provide either a sealed or certified copy of the Grant of Probate or a certified copy of the death certificate. If not available, a solicitor/attorney written confirmation of the source of funds would suffice; **and**
- ☐ Identify and verify as per the individual checklist for beneficiaries (where known) to the trusts (where the beneficiaries have yet to be identified - verification will be undertaken prior to when any payments are made to them); **and**
- ☐ Provide a certified copy of the signatory list; **and**
- ☐ Provide documentary evidence of the beneficiaries to the trusts (where known), **as per the individual checklist.**

# CHARITIES

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## Charities (Please complete this section)

- ☐ Please provide a copy of the Charity's constitution document, if a trust deed, supply all supplementary trusts deeds; **and**
- ☐ Provide the Charity Commission register details of:
  - ☐ The Charity's registration number
  - ☐ Charity's objectives
  - ☐ Name, address and date of birth of the trustees which must be signed by one of the instructing trustees
  - ☐ An authorised signature list
  - ☐ Personal documentation (see Private Individuals) for the company secretary (if the charity is incorporated) or the instructing trustees (if the charity is unincorporated)
- ☐ Identification and verification completed on controlling persons (checked against charities commission/constitutional document)

For other types of entities, i.e. Foundations/LLC's/Pension Funds/Societies/Associations or Government Departments please refer to Sarasin Investment Funds Limited.

**Please note:** Further information may be requested should it be deemed necessary once the documentation has been reviewed.

## APPENDIX 1: TRUSTEE CONFIRMATION

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To be completed by Trustees who are regulated and located within the EU/FATF. This Declaration must be returned with the application form.

In making this application for investment, we are acting as Trustee(s) of a trust

NAME OF TRUST: \_\_\_\_\_

State briefly the capacity in which the trust/trustee(s) are operating or making the application to open the account:

\_\_\_\_\_  
\_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Source of Funds: \_\_\_\_\_

with full power and capacity under the relevant trust deed to authorise and undertake all relevant transactions

**Tick the appropriate box(es):**

☐ We are regulated under the Rules of the FCA in our dealings with you.

☐ We are not regulated by the FCA in our dealing with you.

Please state your regulatory authority, country of regulation and any regulatory reference no. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**The Trustees in respect of this trust hereby certify that we have sufficient information to confirm:**

1. The true identity of the underlying principals, that is, the settlor(s); named beneficiaries, and controllers

AND

2. That there are no anonymous principals;

AND

3. Where underlying evidence is not maintained in the UK, that there are no bank secrecy or confidentiality constraints that will restrict access to the documentary evidence of identity should it be needed for a UK investigation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name of Regulated Firm \_\_\_\_\_



# M. ADDITIONAL SUBSCRIPTION FORM

In relation to an additional subscription of Shares, you should post or fax your completed Additional Subscription Form to the ACD to ensure that it is received prior to the relevant Dealing Deadline which is midday (GMT) on the relevant Dealing Day. Additional subscription requests received after the relevant Dealing Deadline shall be deemed to have been received for the next Dealing Day. Original documents in respect of additional subscription requests should be forwarded to the ACD at the following address:

**Sarasin Investment Funds, Sunderland, SR43 4AX**

Tel: 0333 300 0373 (Dealing line) or +44 (0)20 7098 8164 from outside the UK, Fax: +44 (0)20 7643 3910

## REGISTRATION DETAILS

### Shareholder details

Registered Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Permanent residential address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Contact fax number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Registered Account Name (joint holder, if applicable): \_\_\_\_\_

### To be completed by the Financial Adviser

Agent Stamp:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Registration number:

\_\_\_\_\_

## SUBSCRIPTION DETAILS

**Lump sum** – The minimum is £250 **per Fund**. All investments into the Funds will be made into the retail share class noted below. Please note that if no selection of income or accumulation shares is made, accumulation shares will be purchased unless you complete the income section below in which case income shares will be purchased. To pay by Bank Transfer, please follow the instructions in Bank Transfer section overleaf.

If payment has not already been made, this will be due in cash or cleared funds not later than the third business day after the relevant dealing day.

Fund Name	Share Class	Inc	Acc	Number of Shares	Lump Sum Amount (minimum £250)
<b>Sarasin Food &amp; Agriculture Opportunities</b> ISIN code: Inc GB00B2Q8L536 Acc GB00B2Q8L643	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Thematic Global Equity</b> ISIN code: Inc GB0009340919 Acc GB0009341214	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Thematic Global Equity (Sterling Hedged)</b> ISIN code: Inc GB00B417P793 Acc GB00B417S250	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Equity Real Return</b> ISIN code: Inc GB00B13GWB69 Acc GB00B13GW945	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Responsible Global Equity</b> ISIN code: Inc GB00B4VTKQ93 Acc GB00B43H4F86	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Responsible Global Equity (Sterling Hedged)</b> ISIN code: Inc GB00B4RDM925 Acc GB00B4MRD636	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin UK Equity</b> ISIN code: Inc GB00B58T1663 Acc GB00B589KN65	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Multi Asset - Strategic Fund</b> ISIN code: Inc GB0009341768 Acc GB0009341875	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Higher Dividend (Sterling Hedged)</b> ISIN code: Inc GB00B41PYQ57 Acc GB00B41SLB80	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B13GWJ46 Acc GB00B13GWH22	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B87H3551 Acc GB00B6WXD984	A EUR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	€ <input type="text"/>
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B3S2PB49 Acc GB00B3SL2R61	A USD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	\$ <input type="text"/>
<b>Sarasin Global Dividend</b> ISIN code: Inc GB00BGDF8652 Acc GB00BGDF8769	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Dividend (Sterling Hedged)</b> ISIN code: Inc GB00BGDF7X50 Acc GB00BGDF7Y67	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>
<b>Sarasin Global Dividend</b> ISIN code: Inc GB00BGDF8L04 Acc GB00BGDF8M1	A EUR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	€ <input type="text"/>
<b>Sarasin Digital Opportunities</b> ISIN code: Inc GB00BMZNCR80 Acc GB00BMZNCQ73	L	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	£ <input type="text"/>

# INCOME PAYMENTS

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**If you wish to receive income from your investment, please complete this section.**

Please note that this facility is only available for lump sum investments.

Bank/Building Society: \_\_\_\_\_

Bank/Building Society Account number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Account Name: \_\_\_\_\_ Branch Sort Code \_\_\_\_\_

Swift Code: \_\_\_\_\_ Building Society Roll No: \_\_\_\_\_

**If you are subscribing to income shares, please note that if no payment details are provided, income will be reinvested to buy additional shares.**

# BANK TRANSFER

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Royal Bank of Scotland, London Corporate, PO Box 450, 5-10 Great Tower Street, London EC3P 3HX.

## For GBP

**Sort Code:** 16-04-00, **Account No:** 20018870

**Account Name:** Sarasin Investment Funds Ltd Sterling

Client Money Account

Please quote the order reference or plan number and client name

## For EUR

**Sort Code:** 16-04-00, **Account No:** SIFSECMA-EURA (10008408)

**IBAN:** GB66RBOS16106510008408

**SWIFT BIC:** RBOSGB2L

**Account Name:** Sarasin Investment Funds Ltd Euro Client

Money Account

Please quote the order reference or plan number and client name

## For USD

**Sort Code:** 16-04-00, **Account No:** SASCMA - USDC

**IBAN:** GB30RBOS16630000406396

**SWIFT BIC:** RBOSGB2L

**Account Name:** Sarasin Investment Funds Ltd US Dollar

Client Money Account

**Routing Bank:** Standard Chartered, New York, Routing

Please quote the order reference or plan number and client name

# SIGNATURE

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The Applicant(s) agree to subscribe for such number of additional Shares in the Sub-Fund(s) as may be purchased for the subscription amount set out above upon the terms of the Prospectus.

The Applicant(s) confirm that they have received and read the KIID in relation to this fund(s). The Applicant(s) also acknowledge and agree that the updated KIID for each sub-fund is available at the Investment Manager's website at [www.sarasin.co.uk](http://www.sarasin.co.uk) and that they will read and review the most up-to-date version of the relevant KIID prior to making any subsequent application for Shares in the fund(s).

The Applicant(s) also represent that all representations and warranties as set out in the Application Form provided at the time of initial subscription of Shares in the Sub-Fund(s), remain true, accurate and complete.

If signing as an Agent or as nominee, the Agent/nominee confirms that it has authority to enter into this Additional Subscription Form and to make such representations for itself and on behalf of the Shareholder (as appropriate).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# N. REDEMPTION FORM

In relation to a redemption of Shares, you should post or fax your completed Redemption Form to the ACD to ensure that it is received prior to the relevant Dealing Deadline which is midday (GMT) on the relevant Dealing Day. Redemption requests received after the relevant Dealing Deadline shall be deemed to have been received for the next Dealing Day. Original documents in respect of redemption requests should be forwarded to the ACD at the following address:

Sarasin Investment Funds, Sunderland, SR43 4AX

Tel: 0333 300 0373 (Dealing line) or +44 (0)20 7098 8164 from outside the UK, Fax: +44 (0)20 7643 3910.

## INVESTOR DETAILS

### Shareholder details

Registered Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Contact fax number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**To be completed by the  
Financial Adviser**

Agent Stamp:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Registration number:

\_\_\_\_\_

## REDEMPTION DETAILS

**Lump sum** – The minimum redemption amount is £250 **per Fund**.

Redemption proceeds will be paid after deduction of any bank fees.

Fund Name	Share Class	Redemption Amount Cash	Redemption Amount Shares	Redemption Amount %
<b>Sarasin Food &amp; Agriculture Opportunities</b> ISIN code: Inc GB00B2Q8L536 Acc GB00B2Q8L643	A	£		
<b>Sarasin Thematic Global Equity</b> ISIN code: Inc GB0009340919 Acc GB0009341214	A	£		
<b>Sarasin Thematic Global Equity (Sterling Hedged)</b> ISIN code: Inc GB00B417P793 Acc GB00B417S250	A	£		
<b>Sarasin Global Equity Real Return</b> ISIN code: Inc GB00B13GWB69 Acc GB00B13GW945	A	£		
<b>Sarasin Responsible Global Equity</b> ISIN code: Inc GB00B4VTKQ93 Acc GB00B43H4F86	A	£		
<b>Sarasin Responsible Global Equity (Sterling Hedged)</b> ISIN code: Inc GB00B4RDM925 Acc GB00B4MRD636	A	£		
<b>Sarasin UK Equity</b> ISIN code: Inc GB00B58T1663 Acc GB00B589KN65	A	£		
<b>Sarasin Multi Asset - Strategic Fund</b> ISIN code: Inc GB0009341768 Acc GB0009341875	A	£		
<b>Sarasin Global Higher Dividend (Sterling Hedged)</b> ISIN code: Inc GB00B41PYQ57 Acc GB00B41SLB80	A	£		
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B13GWJ46 Acc GB00B13GWH22	A	£		
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B87H3551 Acc GB00B6WXD984	A EUR	€		
<b>Sarasin Global Higher Dividend</b> ISIN code: Inc GB00B3S2PB49 Acc GB00B3SL2R61	A USD	\$		
<b>Sarasin Global Dividend</b> ISIN code: Inc GB00BGDF8652 Acc GB00BGDF8769	A	£		
<b>Sarasin Global Dividend (Sterling Hedged)</b> ISIN code: Inc GB00BGDF7X50 Acc GB00BGDF7Y67	A	£		
<b>Sarasin Global Dividend</b> ISIN code: Inc GB00BGDF8L04 Acc GB00BGDF8M1	A EUR	€		
<b>Sarasin Digital Opportunities</b> ISIN code: Inc GB00BMZNCR80 Acc GB00BMZNCQ73	L	£		

## REDEMPTION PAYMENTS

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Please indicate the method of payment (payment of proceeds will normally be made on the fourth Business Day after receipt of the original Redemption Form or renunciation):

- ☐ Cheque (cheques will be made payable to the first named registered Shareholder and sent to this Shareholder's registered address)
- ☐ Telegraphic transfer (we will only make payment to the first named registered Shareholder's bank account, third party payments are not accepted)

If the bank account details provided are different to what is held on file, or different from those used for the original investment, bank account verification will be required. This should be provided in the form of a paying-in slip, a void cheque and/or bank statement dated within the last three months. Any failure to produce this information will result in the production of a cheque rather than a bank transfer.

Please also note that the proceeds of the redemption will be withheld if the account is not fully AML compliant.

Bank/Building Society: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_

Account Name: \_\_\_\_\_

Branch Sort Code \_\_\_\_\_ Swift Code: \_\_\_\_\_

Bank/Building Society Account number: \_\_\_\_\_

Reference: \_\_\_\_\_

## SIGNATURE

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I/we represent that all representations and warranties set out in the Application Form provided at the time of initial subscription for Shares in the Fund(s), remain true, accurate and complete and acknowledge that I/we remain subject to the terms of the Prospectus, in particular those relating to UK Anti-money Laundering Regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

